



Ky projekt financohet nga
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SUPPORT TO CIVIL SOCIETY ORGANISATIONS FOR THE IMPLEMENTATION OF CAPACITY
BUILDING PROGRAMS TO INCREASE POLICY DIALOGUE AND
AWARENESS ON EUROPEAN INTEGRATION PROCESS
IPA II European Union Integration Facility 2015

**LOT II - Support to Civil Society Organizations for the Implementation of Capacity Building Programs
to Increase Policy Dialogue and Awareness on European Integration Process**

Project Title: Europe respects human rights

**Assignment title: Preparing moduls for the training Albanian
independent institutions
on human rights institutions and legal framework within the
European Union**

TERMS OF REFERENCE

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1. BACKGROUND INFORMATION

1.1. Contracting Authority

Together for Life (TFL), Rr. Brigada e VIII-tw, Pll. Jeshil, Shk.2, Al. 14, Tirana, Albania

1.2. About the organization

"Together for Life" (TFL) association is a non-political, nongovernmental and not-for-profit organization, established in late 2009 as an initiative of a group of reputable journalists as a membership organization; focusing on the development and empowerment of people. TFL has undertaken a range of innovative and successful projects and activities. It has gained reputation as the first and most prominent organization dealing in health rights in the country; as well as has expanded its activity to promote the debate on the building of civil society and a culture of human rights in Albania; with a focus on vulnerable communities; communities living in remote or economically less advantaged areas; women and youth. Together for Life Organization (TFL) since its inception is playing an active role socio-economic betterment and cultural development of the society through a rights-based approach. TFL has successfully managed and implemented project on human rights, patients' rights; labour rights; economic empowerment and good governance and achieved remarkable milestones.

1.3. About the TFL project

Since October, 2019, TFL is implementing in partnership with "Act for Society" in Albania the project "Europe respects human rights", funded from the European Union Delegation to Albania.

"Together for Life" organization and its partner "Act for Society" aim to achieve enforcement of human rights through strengthening independent institutions and by raising awareness on the EU accession process. The independent institutions are a crucial actor in the protection of fundamental rights, so the increase capacity of such institutions and their employees will increase the respect and the implementation of these rights.

The project is conceptualized in two phases that proceed in parallel:

Firstly, to increase capacity of independent institutions aiming to strengthen their role in the human rights field through three training sessions.

This action aims to empower three of institutions (Ombudsman, Commissioner for Protection from discrimination (CPD) and Information and Data Protection Commissioner (IDP) and to build the capacities of their staff as human rights defenders.

Secondly, to enhance the capacity of the local journalists and their information on the role of the independent institutions on the EU accession process through three trainings. The media will be used to disseminate the information on the respect of human rights better understanding that the process to enter in the European Union, starts from respect of human rights.

2. OBJECTIVE, PURPOSE & EXPECTED RESULTS

2.1. Overall objective

The Objective of the assignment is:

We are looking for one expert to work on this assignment "Preparing modules for the training Albanian independent institutions on human rights institutions and legal framework within the European Union". The training will be conducted in Tirana, Albania.

The goal of this activity is to enhance the capacity and knowledge of the one target group participants on the topics of: EU institutions in the human rights field, and the EU legal framework in this field. Approximately 20 participants (from Ombudsman, CPD and IDP) will be trained in order to learn more about Acquis Communautaire, the role of Albanian independent institutions in the EU accession process and in strengthening the respect of human rights as the main condition in this process.

The training intends to build the independent institutions capacities and to increase their role on the road towards the European Union.

The local or national expert(s) will work closely, in consultation and coordination with the project team.

The expected results and deliverables of this assignment are:

Result(s):

1. Emphasize importance of approximation of legislation with *acquis communautaire* in the human rights field;
2. Increase knowledge and capacities of 20 persons in regard with human rights.
3. Prepare the concrete cases for groups discussion during of the training sessions.

The expert(s) in consultation with project team members will ensure the submission of the following materials by the deadlines given:

- a) Document with the specific information for national and international legal framework for human rights.
- b) Other additional information/handouts/materials related to the topic
- d) Report for the assignment.

2.2. Geographical area to be covered

Tirana, Albania

2.3. Specific work

The expert(s) will conduct the following activities:

1. Become familiar with the Project “Europe respects human rights”
2. Collaborate with project team to develop and conduct the training program including:
 - The training modules based on objectives and outputs as well as in accordance with the the standards of professional competence and ethical integrity.

2.4 Level of effort

Description of the activity	Place	Date/Estimated	No of working days
Prepared the moduls of the training courses in human rights	Tirana, Albania	June 2020	6
Total number of working days is			6

3. PROJECT MANAGEMENT

3.1. Responsible body

Together for Life (TFL), Rr. Brigada e VIII-tw, Pll. Jeshil, Shk.2, Al. 14, Tirana, Albania

3.2. Management structure

The project is implemented by following partners: Together for Life (TFL) as Coordinator and Act for Society as Co-applicant. ALCDF is responsible for procurement and implementation of this activity.

3.3. Facilities to be provided by the Contracting Authority

The Contracting Authority shall supply the Contractor promptly with any useful information and/or documentation which may be relevant to the performance of the contract.

4. LOGISTICS AND TIMING

4.1. Location

Tirana Albania

4.2. Start date & Period of implementation of tasks

The intended start date is 10th of February 2020 and the period of implementation of the contract will be maximum 2 months from this date.

5. REQUIREMENTS

5.1. Staff

Organizations/expert(s) that are interested to apply for this assignment and expert(s) included in their proposals should meet the following requirements. Applicants should:

- Have a law degree;
- Have at least two years of activity in the field of human rights;
- Have experience with EU institutions in the human rights field;
- Have successfully implemented similar projects in the past;
- Have good language skills in Albanian and English.

The expert's CV should be attached to the proposal.

5.2. Office accommodation

Office accommodation for the expert working on the contract is to be provided by the Contracting Authority.

5.3. Facilities to be provided by the Contractor

The Contractor shall ensure that expert is adequately supported and equipped. In particular it must ensure that there is sufficient administrative, secretarial and interpreting provision to enable expert to concentrate on her/his primary responsibilities. It must also transfer funds as necessary to support his/her work under the contract.

5.4. Equipment

No equipment is to be purchased on behalf of the Contracting Authority / partner country as part of this service contract or transferred to the Contracting Authority / partner country at the end of this contract. Any equipment related to this contract which is to be acquired by the partner country must be purchased by means of a separate supply tender procedure.

6. SUBMITTING THE APPLICATION

All applications must be in English. The interested applicants are required to submit a hard copy of the proposal.

The proposal should be mailed in a closed envelope in the following address:

Together for Life (TFL),

Rr. Brigada e VIII-tw,

Pll. Jeshil, Shk.2, Al. 14,
Tirana, Albania

The Deadline for the submission of application is **8 January 2020** he latest at **17.00 hours**.

For any questions you might have related the application, please contact in the address info@togetherforlife.org.al.