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GmbH implements
'Returning to New Opportunities'

Project Title: Reintegration of the Returnees by increasing access to health care and improving their health

Assignment title: Local Coordinator in Lezha

TERMS OF REFERENCE

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1. BACKGROUND INFORMATION

1.1. Contracting Authority

Together for Life (TFL), Rr. Brigada e VIII-të, Pll. Jeshil, Shk.2, Al. 14, Tirana, Albania

1.2. About the organization

"Together for Life" (TFL) association is a non-political, non-governmental and not-for-profit organization, established in late 2009 as an initiative of a group of reputable journalists as a membership organization; focusing on the development and empowerment of people. TFL has undertaken a range of innovative and successful projects and activities. It has gained reputation as the first and most prominent organization dealing in health rights in the country; as well as has expanded its activity to promote the debate on the building of civil society and a culture of human rights in Albania; with a focus on vulnerable communities; communities living in remote or economically less advantaged areas; women and youth. Together for Life Organization (TFL) since its inception is playing an active role socio-economic betterment and cultural development of the society through a rights-based approach. TFL has successfully managed and implemented project on human rights, patients' rights; labor rights; economic empowerment and good governance and achieved remarkable milestones.

1.3. About the TFL project

Since January, 2021, TFL is implementing in Albania the project "Reintegration of the Returnees by increasing access to health care and improving their health", funded from the GIZ.

"Together for Life" organization aim to protect of the returnees from further deterioration of their health, age, gender and diversity, equity in access to health care, sustainability of the action and community empowerment to advocate for better health care. People with a chronic disease have a reduced working capacity and opportunity in Albania. Staying at home and not contributing to the household finances, increases the financial burden for their families and communities. Through integrated approaches, the project will address health care issues of the returnees, that are declared as obstacles for their reintegration into society and will support their integration.

The project is conceptualized in two phases that proceed in parallel:

Firstly, to identify health-related factors and barriers faced by the returnees are identified and brought to the attention of the respective institutions.

Secondly, to increase the access to basic health care and psychosocial services up to 30 returnees.

2. OBJECTIVE, PURPOSE & EXPECTED RESULTS

2.1. Overall objective

The Objective of the assignment is:

The local coordinator is responsible for coordinating all activities that take place within the project in the respective area (Elbasan). The coordinator is the linking bridge between the project staff and local institutions involved in it such as: Directorate of Public Health, Regional Office of the National Agency for Employment and Skills, Vocational Training Center, Municipality.

The coordinator collaborates throughout the project with family doctors and other non-governmental organizations to identify returnees from EU countries who suffer from health problems.

In the first phase of the project, the local coordinator is responsible for conducting face-to-face surveys with returnees, and submitting them to the TFL in Tirana. The coordinator is in constant communication with the family doctor, specialist doctor, local social services structures and public and non-public centers that provide social and health services for individuals from families with socio-economic problems and in cooperation with them provides solutions to their health and social problems. The local coordinator communicates with the project coordinator in Tirana and with the health mediators (selected by the project), to identify steps for providing health services to returnees suffering from chronic illness problems. In close and continuous cooperation with each other, the

Coordinators and the respective mediator support the returnee and inform him / her about following the referral system and receiving free health services in the primary, secondary and tertiary public system, in accordance with the approved protocols for each disease pathology.

The local coordinator maintains constant communication with the returnee supported by health services to identify all problems: health, economic and social, faced by him and his family and cooperates with other local organizations and relevant institutions that provide support for vocational training, employment and social services. The coordinator reports weekly to the project manager. For any problems arising during the implementation of the project, the coordinator immediately notifies the project manager.

2.2. Geographical area to be covered

Elbasan, Albania

2.3. Specific work

The expert(s) will conduct the following activities:

- a) Coordinate activities in Lezha
- b) Cooperates with local institutions in Lezha;
- c) Cooperates with the mediator (in Tirana) in different cases;

2.4 Level of effort

Description of the activity	Place	Date/Estimated	No of working days
Coordinates the activities of the project in Lezha and cooperates with mediators and the project manager	Elbasan	February 2021-January 2022	24 days
Total number of working days			24 days

3. PROJECT MANAGEMENT

3.1. Responsible body

Together for Life (TFL), Rr. Brigada e VIII-tw, Pll. Jeshil, Shk.2, Al. 14, Tirana, Albania

3.2. Management structure

The project is implemented by following Together for Life (TFL) as Coordinator. TFL is responsible for procurement and implementation of this activity.

3.3. Facilities to be provided by the Contracting Authority

The Contracting Authority shall supply the Contractor promptly with any useful information and/or documentation which may be relevant to the performance of the contract.

4. LOGISTICS AND TIMING

4.1. Location

Lezha, Tirana, Albania

4.2. Start date & Period of implementation of tasks

The intended start date is 22 February 2021 and the period of implementation of the contract will be 12 months from this date.

5. REQUIREMENTS

5.1. Staff

Expert(s) that are interested to apply for this assignment and expert(s) included in their proposals should meet the following requirements. Applicants should:

- Have a university degree;
- Have previous experience in coordinating similar project;
- Have good communication and be cooperative;

5.2. Facilities to be provided by the Contractor

The Contractor shall ensure that coordinator is adequately supported and equipped. In particular, it must ensure that there is sufficient administrative, secretarial, and interpreting provision to enable the coordinator to concentrate on her/his primary responsibilities. It must also transfer funds as necessary to support his/her work under the contract.

5.3. Equipment

No equipment is to be purchased on behalf of the Contracting Authority as part of this service contract or transferred to the Contracting Authority at the end of this contract.

6. SUBMITTING THE APPLICATION

Interested candidates must submit:

Motivation Letter

CV on PDF or MS Word format

Financial offer

The interested applicants are required to submit a hard copy of the proposal.

The proposal should be mailed in a closed envelope in the following address:

Together for Life (TFL),

Rr. Brigada e VIII-tw,

Pll. Jeshil, Shk.2, Al. 14,

Tirana, Albania

The Deadline for the submission of application is 16 **February 2021**, the latest at **16.30 hours**.

For any questions you might have related the application, please contact in the address info@togetherforlife.org.al.